

## ACCESS DUE TO A CHANGE OF UNIVERSITY AND/OR UNIVERSITY STUDIES

### Those eligible for access

- Students taking bachelor's degree studies wishing to continue them at another centre or at another university.
- Students taking bachelor's degree studies wishing to change to other bachelor's degree studies at the same centre, or at another centre, or another university.
- Students who have taken official university studies who have not completed curricula that have been phased out and who wish to access a bachelor's degree course at the same centre, at another centre or at another university. Adaptations due to the phasing out of the curriculum of the bachelor's degree course that replaces it are excluded.

### Requirements for access by this means

- Recognition of at least 30 ECTS credits in the studies to be accessed, for compulsory subjects. The Bachelor's Thesis (BT) will not be recognised under any circumstances.
- Not being subject to continuance rules in the original studies, if these were taken at the UPC.

If there are more applications than places available, the selection criteria will be as follows:

- Weighting of students' academic records.

Students who are in any of the following situations cannot be admitted through this means:

- Students taking bachelor's degree studies at the UPC who only have to pass only the bachelor's thesis in their original studies.
- Students from other universities or those who have studied in accordance with previous university regulations who are left with less than 60 ECTS of the studies they wish to access left to pass after recognition. These restrictions do not apply to students who have completed a curriculum at the UPC which has already been phased out and who have not completed it.
- Students who are degree holders or in a position to obtain the qualification.
- Students wishing to simultaneously take studies or follow an itinerary leading to a double degree.

**A place in the pre-registration process must be obtained if these requirements are not met.**

## Deadlines for submitting the application for access due to change of university and/or university studies

Publication of the places available	Second fortnight of June 2023
Application for access due to change of university and/or studies	Until 30 June 2023
Notification of the decision regarding allocation of places	Until 7 July 2023
Registration	14 to 19 July 2023

## Number of places

The total number of places available for direct access to the CITM (access due to change of university and/or official Spanish university studies) for the **2023-2024 academic year** is as follows:

Qualification	Places available
Bachelor's degree in Design, Animation and Digital Art	1
Bachelor's degree in Video Game Design and Development (Terrassa)	2
Bachelor's degree in Video Game Design and Development (Barcelona)	1
Bachelor's degree in Digital Design and Multimedia Technologies	2

## Submission of application

[Applications for access due to a change of university and/or university studies](#) must be submitted to the CITM Academic Secretary's Office (Terrassa).

Please send the form by e-mail to the following address:

[secretaria.academica.citm@citm.upc.edu](mailto:secretaria.academica.citm@citm.upc.edu).

Students in Spain may preregister for university addition to making the application.

## Prior study of credit recognition for access

The aim of the prior study of credit recognition for access is to confirm that the requirements for accessing bachelor's degree courses by this means are met. The prior study only applies to subjects taken and passed, and never to subjects which have already been previously recognised. If the student has taken subjects on more than one university degree course, the documentation for the subjects on each degree course must be submitted.

If access is granted, the previous study is a proposal for recognition, with no need for any further recognition study.

[Application form for prior study of recognitions and validations](#)



This form must be submitted to the CITM Academic Secretary's Office by e-mail at the following address: [secretaria.academica.citm@citm.upc.edu](mailto:secretaria.academica.citm@citm.upc.edu). We will send you the payment form for the fee by e-mail upon receipt of your application.

The documentation that must be attached (original or certified copy) to the application is as follows:

- **Official certificate of the academic record** (UPC students can replace this with an academic record from the e-Secretary)
- **Stamped curriculum** of the original centre (only for students from outside the UPC)
- **Programme of subjects passed** stamped by the centre of origin (only for students from outside the UPC)

### Price

The fees stipulated in the Prices Decree must be paid. Payment can be made by credit card at the Academic Secretary's Office, at any branch of La Caixa or through the e-Secretary.

### Deadline for submitting applications for a prior study of credit recognition

9 June 2023

### Decisions

Applicants will be notified concerning decisions on the recognition of credits by email.

The decision concerning the number of credits that could be recognised or validated **does not imply access to studies**. A favourable decision means that an [application for access due to change of studies](#) may subsequently be presented.

### Registration

Students who are admitted must formalise their academic record transfer at their centre of origin, paying where appropriate the fees for the transfer of the record, and formalising their registration in the Academic Secretary's Office of the CITM from **14 to 19 July 2023**.